

**UNITED STATES
SERVICE ACADEMY NOMINATIONS**



Congressman Randy Neugebauer

611 University Avenue

Suite 220

Lubbock, Texas 79401

888-763-1611

GENERAL INFORMATION

Each congressional office uses a selection process for academy nominations designed to meet its own needs and standards. The different procedures are often confusing to applicants who apply to more than one source. **Misunderstandings can be avoided by carefully studying and following the instructions of each office.** ***PLEASE NOTE:*** *By signing the application you will have indicated an understanding and acceptance of nomination requirements as set forth by the office of Congressman Randy Neugebauer.*

Because of the extreme competition for nominations, you are urged to apply to every nominating authority available to you (both U.S. Senators, your local Congressman, and the Vice President.) Should your eligibility allow, you may also apply to the President. *Ideally, students seeking a nomination should begin the congressional and academy process in April of their junior year in high school.*

Congressman Randy Neugebauer will have one vacancy each at the U.S. Air Force Academy, U.S. Military Academy at West Point, U.S. Naval Academy, and U.S. Merchant Marine Academy. Included is an informational fact sheet outlining the requirements of the Office of Congressman Randy Neugebauer for each academy.

Contact with the admissions office of the academy of your preference is imperative. The academy will establish a file, and forward general information and detailed admissions requirements including a Prospective Candidate Questionnaire.

As outlined on page two, certain information **must be provided** for you to be considered an applicant. **It is YOUR responsibility to submit the required information.** The **postmark deadline** file completion is **October 1.**

Additionally, should you change your career goals, please notify us so that we may withdraw your request to be considered for a nomination.

REQUIREMENTS

Residency: Applicant must be a legal resident of the 19th Congressional District of Texas. If necessary, you may be required to show proof of legal residency. A driver's license card or voter's registration card may be used to show proof of residency in the 19th District.

Application Form: The enclosed application should be completed and returned **promptly** along with a photograph. It is **preferred** that you send your information as you complete it. Please **do not wait** to send all required information at one time. This will allow us to help you identify any missing information prior to the postmark deadline.

Academic Recommendation Form: Ask your high school counselor or principal to complete Academic Recommendation Form RF-1. Please ask that the completed form be returned to you in a **sealed** envelope. It is your responsibility to ensure that **all** information is provided.

Two Letters of Recommendation: You are required to submit two letters of recommendation. One should be written by your **English** teacher and the other from your **math** teacher. Have the teacher sign their name across the seal of the envelope. **Only two** recommendation letters will be required. Please do not submit additional letters. **It is your responsibility to confirm that the materials needed to complete your file have been received by this office.**

Transcript: Ask your counselor or principal for an **official** transcript that includes your course listing and grades, current G.P.A., class rank, and SAT/ACT scores. Your final junior grades must be listed on the official transcript (report card copy is an ineligible substitute). The transcript should be returned to you in a sealed envelope. (Please do not request your transcript before the completion of our junior year).

Numerical Class Rank/Size: Numerical class rank and the approximate size of class are **required**. This information **must** be included on the recommendation form completed by your guidance counselor or principal. A few schools have advised they do not rank students. In order to complete all requirements, an accurate estimate of your class standing will have to be made by your guidance counselor or principal.

Standardized Test Results: To have scores forwarded to our office directly from the testing center, please the following codes: SAT – 6079, ACT 7000. You **MUST** have scores that meet the minimum levels as indicated on the fact sheet in this packet by the **postmark deadline**. If you **have not taken** the tests before the post mark deadline, you will **NOT** be eligible for nomination during this cycle.

Essay: Briefly state why you want to attend the academy of your choice. Please confine your essay to one page.

Deadline: Send the above information to the Lubbock office: 611 University Avenue, Suite 220, Lubbock, TX 79401. All information must be postmarked by **October 1**.

Fact Sheet

The academies provide guidelines for applicants who may be eligible to be considered for an appointment. A candidate must be an American citizen by the date of induction into an academy and of good moral character.

U.S. Air Force, Military, and Naval Academies require you be at least 17, but not have passed your 23rd birthday by July 1 of the year of induction. A candidate must be unmarried with no dependents.

U.S. Merchant Marine Academy requires you be at least 17, but have not passed your 23th birthday by July 1 of the year of induction.

College Entrance Exam Scores – 2013 Profiles

	West Point	Naval	Air Force
SAT Critical Reading:	627	613	640
SAT Math:	645	645	669
SAT Writing:	608	600	-----
ACT Composite:	27/30	28	29/32
ACT English:	29	-----	30
ACT Math:	29	-----	30

All academies require you to pass a Department of Defense Medical Examination Review Board ((DODMERB). The academy to which you have applied will initiate the scheduling of an examination with the Department of Defense. Once taken, the examination may be used for all service academies and four-year ROTC scholarship programs.

NOTE: Graduation from a United States Service Academy obligates you to serve five years of Active Duty Service.

Congressman Randy Neugebauer
611 University Avenue
Suite 220
Lubbock, Texas 79401
888/763-1611

**Staple
Photograph
Here**

PLEASE PRINT THE REQUIRED INFORMATION

1st Choice of Academy: _____ 2nd Choice of Academy _____

PERSONAL DATA

Full Legal Name: _____ SS# _____

Legal Address: _____ City: _____ State: _____ Zip Code _____

County: _____ Date of Birth: _____ Email Address _____

Applicant's Cell Phone# _____ Home Phone #: _____

Place of Birth: _____ U.S. Citizen? _____ Height _____ Weight _____

Father's Name: _____ Daytime Phone # _____

Mother's Name: _____ Daytime Phone # _____

Name of School: _____ Date of Graduation: _____

Counselor: _____ School Phone #: _____

ACADEMIC DATA

SAT: Critical Reading _____ **V** _____ **M** _____

ACT: Composite Score _____ **English** _____ **Math** _____

LEADERSHIP DATA

Please check all applicable:

- | | |
|--|---|
| <input type="checkbox"/> Boy's/Girl's State or Nation | <input type="checkbox"/> Hours worked per week (after school) |
| <input type="checkbox"/> Eagle Scout/Gold Award | <input type="checkbox"/> Hours worked per week (summer) |
| <input type="checkbox"/> Boy Scout/Girl Scout | <input type="checkbox"/> Church membership |
| <input type="checkbox"/> Key/Interact Club | <input type="checkbox"/> Football (#years) |
| <input type="checkbox"/> National Honor Society | <input type="checkbox"/> Baseball/Softball (#years) |
| <input type="checkbox"/> President or Officer of | <input type="checkbox"/> Volleyball (#years) |
| <input type="checkbox"/> Class/Student Council | <input type="checkbox"/> Basketball (#years) |
| <input type="checkbox"/> President or Officer of School Club | <input type="checkbox"/> Swimming (#years) |
| <input type="checkbox"/> Academic Honors Club | <input type="checkbox"/> Track/Cross Country (#years) |
| <input type="checkbox"/> School Band/Chorus | <input type="checkbox"/> Other Sport (#years) |
| <input type="checkbox"/> Jr. ROTC Officer | <input type="checkbox"/> Drama (#years) |
| <input type="checkbox"/> Debate Club | <input type="checkbox"/> Civil Air Patrol or Navy Sea Cadets |

ATTACHMENTS: You MUST attach a brief essay stating why you want to attend the academy of your choice. You are encouraged to attach a resume or list of honors and awards, activities or any information you feel is pertinent to your application.

Please **DO NOT** attach additional letters of recommendation. Only the letters requested will be reviewed by Congressman Neugebauer's Selection Committee.

PLEASE READ CAREFULLY BEFORE SIGNING:

I have read the information sheet explaining Congressman Neugebauer's nominating procedures and I understand the Congressman's requirements. I am also aware of the postmark deadline of **October 1**. I certify that I am a legal resident of the 19th Congressional District of Texas and there is no known reason why I should not be medically qualified to receive an appointment to a service academy, if nominated.

Date: _____ Candidate's Signature: _____

In signing this form, you are stating that you understand the nomination requirements for the Office of Congressman Randy Neugebauer and that you will abide by these requirements.

Office of Congressman Randy Neugebauer
ACADEMIC RECOMMENDATION FORM
UNITED STATES SERVICE ACADEMY NOMINATIONS

(RF-1)

This form **MUST** be completed by a high school principal or guidance counselor. Please note that the completion of this form is a requirement. Please **type or print** and **return** completed form to the candidate in a sealed envelope with your signature across the seal.

Name of Applicant: _____

First

Middle

Last

Name of High School _____

Telephone Number of School: (____) _____ - _____

Unweighted GPA: _____ Weighted GPA: _____

ACT Score: E M Numerical Class Rank/Size* /

SAT Score : V M ***If your school does not rank, please provide approximate rank.**

Leadership Characteristics: _____

Personality Traits: _____

Ability to Work Under Pressure: _____

Ability to Get Along with Others: _____

School Activities in Which Applicant Participates: _____

General Comments and/or Recommendations (Your additional comments will be very helpful.)

SIGNATURE: _____ **DATE:** _____

TITLE: _____

Schedule
U.S. Representative Randy Neugebauer
United States Service Academy Nominations

April 1	Application process opens
October 1	Postmark Deadlines for file completion
December 15	Nominee notification by mail

CHECK LIST FOR CANDIDATES:

- _____ Application form completed and mailed.
- _____ Photograph attached to application form
- _____ Essay returned
- _____ Recommendation form (RF-1) completed by guidance counselor or principal
- _____/_____ Letters of Recommendation (2)
- _____ **Official** high school transcript, including final junior or senior year grades, (also, college transcript if applicable).
- _____ Class rank and the approximate size of graduating class. **NOTE:** It is your responsibility to provide ALL required information. If obtaining this information is a problem, please call Mary Whistler at 888/763-1611.
- _____ SAT/ACT scores (Scores reflected on high school transcript will be accepted in lieu of testing center documentation.

All CORRESPONDENCE REGARDING THE SERVICE ACADEMIES SHOULD BE SENT TO:

Congressman Randy Neugebauer
611 University Avenue, Suite 220
Lubbock, Texas 79401
Attn: Mary Whistler

THE POSTMARK DEADLINE FOR FILE COMPLETION IS
October 1, 2016